



**State of Virginia****Flats - Expedited Mail****Service (First Class +1 Day)**

Weights	UPS-MI Xpress
2 oz.	\$0.57
3 oz.	\$0.74
4 oz.	\$0.91
5 oz.	\$1.10
6 oz.	\$1.28
7 oz.	\$1.48
8 oz.	\$1.69
9 oz.	\$1.87
10 oz.	\$2.07
11 oz.	\$2.26
12 oz.	\$2.41
13 oz.	\$2.55
14 oz.	\$2.65
15 oz.	\$2.70
15.99 oz	\$2.75

(one ounce flats are billed at a USPS First-Class® Rate with \$0.10 handling fee)

**State of Virginia****Irregular/Machineable  
Expedited Mail Service**

Weights	UPS-MI Xpress
4 oz.	\$1.00
5 oz.	\$1.16
6 oz.	\$1.34
7 oz.	\$1.48
8 oz.	\$1.69
9 oz.	\$1.87
10 oz.	\$2.07
11 oz.	\$2.26
12 oz.	\$2.41
13 oz.	\$2.55
14 oz.	\$2.65
15 oz.	\$2.70
15.99 oz	\$2.75

**State of Virginia****Bound Printed Matter**

Weights	Regional 4-7 Day Delivery*	National Expedited 5-8 Day Delivery**
	<i>Zones 1-4</i>	<i>Zones 5-8</i>
1 lb.	\$2.75	\$3.00
2 lb.	\$2.95	\$3.50
3 lb.	\$3.15	\$4.15
4 lb.	\$3.35	\$4.75
5 lb.	\$3.55	\$5.40

\*Regional rates are for mail being deseminated to Zones 1-4

\*\*National Expedited mail is for mail shipping to Zones 5-8

**State of Virginia****Media Mail**

Weights	Regional 4-7 Day Delivery*	National Expedited 5-8 Day Delivery**
	<i>Zones 1-4</i>	<i>Zones 5-8</i>
1 lb.	\$2.00	\$2.80
2 lb.	\$2.00	\$2.80
3 lb.	\$2.60	\$4.35
4 lb.	\$3.10	\$4.85
5 lb.	\$3.50	\$5.20

\*Regional rates are for mail being deseminated to Zones 1-4

\*\*National Expedited mail is for mail shipping to Zones 5-8

# EXPEDITED MAIL SERVICES PROGRAM

## Examples of contents which qualify:

Advertisements  
 Announcements  
 Booklets  
 Brochures  
 Catalogs  
 Circulars  
 College Confirmation  
 of Acceptance  
 Copied Documents  
 Diplomas  
 Enrollment Packets  
 Financial Aid  
 Information  
 Flyers  
 Forms  
 (Blank or Copies)  
 Guidebooks  
 Insurance Benefits  
 Information Kits  
 License Plates  
 Marketing Materials  
 Membership Lists  
 Newsletters  
 Outreach Programs  
 Pricing & Catalog  
 Sheets  
 Promotional Items  
 Bulletins  
 Questionnaires  
 Reports  
 Schedules  
 Surveys  
 Tests & Study  
 Materials  
 Welcome & New  
 Account Kits  
 Agendas  
 Annual Reports  
 Bulletins  
 Calendars  
 Charts  
 College Offer to Attend  
 Computer Printouts  
 Convention Materials  
 Course Materials  
 Directories & Provider  
 Listings  
 Environmental  
 Notices  
 Floppy Disks/CD's  
 Folders  
 Fund Raising  
 Handbooks  
 Invitations  
 Journals  
 Magazines  
 Media Guides  
 Membership Packets  
 News Releases  
 Photographs  
 Product & Service  
 Prospectus  
 Proxy Notices  
 Recall Notices  
 Retirees Information  
 Specification Sheets  
 Technical Manuals  
 Travel Brochures  
 X-Rays

## Contents which don't qualify:

Letter Size Envelopes  
 Bills/Invoices  
 Birth Certificates  
 Licenses  
 Notices  
 Payment Coupons  
 Personal  
 Correspondence  
 Registrations  
 Statements  
 Stock Certificates  
 Enclosures can be  
 considered



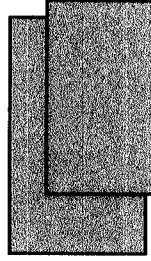
**UPS Mail Innovations<sup>SM</sup>**

## What is Flat Mail?

Weight: 3 ounces - 15.99 ounces (wrapped, unwrapped, sleeved or enveloped and exceeds at least one of the following minimums:

Minimum	Maximum
Height: 6 1/8"	Height 12"
Length: 11 1/2"	Length: 15"
Thickness: 1/4"	Thickness: 3/4"

**Examples:** Advertisement • Booklets  
 Brochures • Catalogs • Information Kits  
 Guidebooks • Membership Materials  
 Pricing Sheets • Questionnaires • Reports  
 Schedules • Welcome Packets



## What is Irregular Mail?

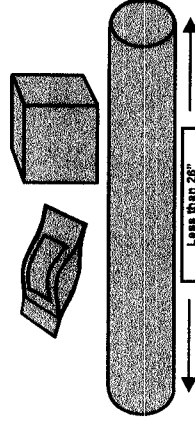
Weight: 3 Ounces - 15.99. Small Packages that do not meet the dimensional criteria of Mailable parcels:

Rolls or tubes up to 26" in length and merchandise samples not individually addressed.  
 Unwrapped, paper-wrapped or sleeve-wrapped articles.

Articles enclosed in envelopes that are not letter-sized, flat-size or mailable.

## Examples:

CD's • Diploma's • Direct Mail Promotions  
 Diskettes • Posters • Product Samples



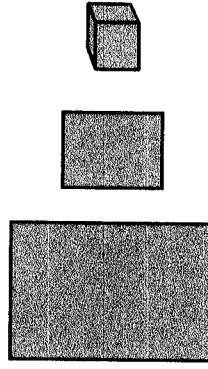
## What is Bound Printed Matter?

Weight: 16 ounces - 15 pounds. Generic in content, wrapped, unwrapped, sleeved or enveloped and exceeds at least one of the following minimums:

FLATS		MACHINABLE PARCEL	
Minimum	Maximum	Minimum	Maximum
Height: 6 1/8"	Height: 12"	Height: 3"	Height: 17"
Length: 11 1/2"	Length: 15"	Length: 6"	Length: 34"
Thickness: 1/4"	Thickness: 3/4"	Thickness: 1/4"	Thickness: 17"

## Examples:

Annuals Reports • Booklets • Catalogues • Computer Printouts  
 • Directories • Handbooks • Information Kits • Technical Guides  
 Telephone Directories



## What is Media Mail?

Minimum weight: none; subject to 1-lb. minimum rate.  
 Maximum weight: 70 pounds.  
 Dimensions: no more than 108 inches in combined length and girth.

Media Mail includes specific types of Package Services matter that meets additional eligibility standards for single-piece and presorted rates. Advertising restrictions apply.

## Examples:

Books (at least eight pages) • film (16mm or narrower) printed music • printed text materials • video and sound recordings • play scripts • printed educational charts loose-leaf pages • binders consisting of medical information • computer-readable media.

